



GOVERNMENT OF RAS AL KHAIMAH RAK PORTS



AL JEER PORT MARINE USERS' GUIDE

RAK PORTS INTEGRATED MANAGEMENT SYSTEM

The user of any copy of this controlled document is responsible for verifying if it is the current version prior to use.
The controlled current version is available on the website <https://rakports.ae/wp-content/uploads/2020/09/AJP-Marine-Users-Guide.pdf>





Document Owner: Harbour Master, RAK Ports

Revision History:

Version	Date	Reason for change	Author
Orig.*	24-09-2020	Initial Release	HM

* This issue supersedes all previous versions



GENERAL INTRODUCTION

The 'Al Jeer Port - Marine Users' Guide' has been written for vessel Masters, ship-owners, port users, shipping agents and any other parties that need information on operational parameters and procedures pertaining to marine operations and navigational safety at Al Jeer Port.

The guide should be read in conjunction with RAK Ports Marine Guidelines and all applicable port rules. The Guidelines are available on RAK Ports website at: <http://rakports.ae/wp-content/uploads/2019/12/Marine-Guidelines-1.pdf>

The guide should also be used in conjunction with enquiries to the port to obtain the latest information for variable factors.

MASTER OF THE VESSEL

Masters are to ensure that all navigational resources (including charts and documentation) are current.

DISCLAIMER

Everything in this document is correct as at the time of publication. Nothing in this guide is intended to relieve any vessel, owner, operator, charterer, master, or person directing the movement of a vessel from the consequences of any failure to comply with any applicable law or regulation or of any neglect or precaution which may be required by the ordinary practice of seamanship, or by the special circumstances of the case.

REVIEW

This guide shall be reviewed and amended periodically as determined by the Harbour Master.

CONTACT PORT

All operational matters are dealt with by Al Jeer Port.

For general enquires, call on: +971 (0)7 268 23 33 or Port Operations Supervisor - Mobile: +971 (0) 50 949 46 11

Group Office

Tel.: +971 (0)7 205 6000

Email: info@rakports.ae

Saqr Port, PO Box 5130, Ras Al Khaimah, U.A.E

Harbour Master's Office

Located in the Marine department at Saqr Port, the Harbour Master's Office co-ordinates the statutory compliance for navigational safety across all RAK Ports.

All urgent enquiries pertaining to marine operations should be addressed to the Harbour Master's Office to ensure safe transit, berthing and unberthing of vessels calling at Al Jeer Port.

Please contact:

Saqr Port (Control Tower)

Tel.: +971 (0)7 205 6161

Email: spatower@rakports.ae

Website of the Port: <https://www.rakports.ae>

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Retention	@ Office	@ Archives
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DISTRIBUTION

The Marine Users' Guide for Al Jeer Port will be distributed as follows:

One copy will be posted on the company website and the following will be notified when there are any changes or amendments:

1. Harbour Master
2. Deputy Harbour Master
3. Chief Executive Officer
4. All Ports' Managers
5. Security Manager
6. HSEQ Manager

One PDF copy shall be filed in the Integrated Management System as an Internal document.

AMENDMENTS

Proposed amendments are to be sent to the Document Owner, Harbour Master, who will maintain a record of changes in accordance with the Control of Documents and Records Procedure.

DOCUMENTS AND RECORDS

The definition of documents and records is defined below:

- **Documents**: Documents may be in any form or type of medium such as paper, magnetic, electronic, photos and templates. They are designed to capture information on activities or results.
- **Records**: Records provide evidence that activities have been performed or results have been achieved. They always record the past.

REFERENCE DOCUMENTS
Document Title
International Ship & Port Facility Security Code (ISPS)
International Safety Management Code (ISM)
RAK Ports Marine Safety Management System (MSMS)
RAK Ports Marine Guidelines
SOLAS and MARPOL Conventions
RAK Ports Regulations

PURPOSE AND SCOPE

The Marine Users' Guide for AI Jeer Port aims to provide guidance to the port users about operational parameters, procedures and general information for the planning and conduct of marine operations to facilitate safe berthing and unberthing of vessels and dhows calling at AI Jeer Port for lay-by at berth, livestock cargo discharge or and other purposes.

The Port was in-active for a long time and does not have all facilities to meet ISPS requirements, thus it is mandatory to follow or complete the procedures mentioned in this document prior to any vessels calling at AI Jeer Port. Any changes/amendments in the procedures will be issued and updated from time to time.

GENERAL PORT MARINE INFORMATION

In order to facilitate port operations, all piles, pontoons and seabed obstructions have recently been removed. A full bathymetric survey was completed of the approach channel and inside dock during Apr 2020. See below general information:

1. Maximum size of vessels normally accepted at AI Jeer Port is 50 x 15m and draft maximum up to 3.0meters.
2. Vessels outside the above dimensions will be dealt with on case-by-cases basis and special approval must be obtained from Harbour Master/Deputy Harbour Master.
3. Average height of quay is 3.5m ACD.

LOCATION

AI Jeer Port is situated on the coast at the northern tip of the UAE, close to the border of Oman.
Coordinates: Lat 26° 02.980' N, Long 056° 04.930' E

Vessel Traffic Management

Vessel Traffic Management for AI Jeer Port falls under Port Control at Saqr Port. The Port is closely adjacent to AI Jeer Port by water.

BERTH DETAILS, DRAFT ALONGSIDE BERTH AND APPROACH CHANNEL

Description	Details
Length of Quay (ISPS area)	400m
Pilotage	Non-Compulsory pilotage area.
Channel Width	54m
Movements	Restricted day-light only
Communication	VHF Channel 16 & 14
Depth Information	See Ruling Depth & Under Keel Clearances for latest depth information: https://rakports.ae/wp-content/uploads/2020/05/RDUKC.pdf

RAK PORTS INTEGRATED MANAGEMENT SYSTEM

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PRE-ARRIVAL FORMS

The pre-arrival forms and other relevant documents as per RAK Ports procedures to be submitted to Saqr Port Marine documentation office/Tower for approval at least 48 hrs in advance of the vessel's ETA.

- Berthing Request
- Pre-arrival Security Information
- Pre-arrival checklist of verification
- Checklist – Ships Certificates Status

VESSELS & DHOWS: PORT ENTRY/EXIT PROCEDURES AND REQUIREMENTS

The General Authority have approved limited operations at the port, this includes livestock and lay-up activities that are subject to below requirements:

- No international arrivals at Al Jeer Port.
- All customs inspections and clearances must be physically completed at the Raymond jetty berth RMC or Saqr Port. This is applicable to all livestock as well as lay-by vessels.
- All equipment such as pipes, pontoons and other marine units are to be physically cleared in RMC/Saqr Port prior to moving to Al Jeer Port.
- Activities must only be completed Sunday to Thursday between 07:30 and 14:30hrs when the control agencies are on duty. No movements will be permitted over the weekend.
- Advance notification in writing must be provided to all partners prior to activities taking place.
- Increased presence, security dept. patrols, searching, people etc.
- Marine agents to ensure all the activities at Al Jeer Port are to be notified to the Security Manager, Port Manager & Port Operations Supervisor, also Customs and CID.

EMERGENCY PROCEDURE

In the event of any marine emergencies such as marine accident, collision, fire onboard, oil pollution or any other incident which may involve risk of life or the environment, the marine emergency response plan to be activated as per RAK Ports 'Marine Emergency Response Plan'. In such cases the Master is to make an initial assessment of the situation and report the details of incident to Al Jeer Port Security and Saqr Port Control Tower. The report should include minimum following information:

- Type of Incident
- Location
- Details of causality (if any) or other effects
- Type of assistance required
- Present situation
- Response action already taken.



EMERGENCY CONTACT NUMBERS		
Name	Landline Number	VHF Channels
SAQR PORT		
Saqr Port Control Tower	07-2056 161 / 162 / 163	Ch. 14, 16 & 69
Duty Security Supervisor, Saqr Port	050 199 2620	
Security Control Room, Saqr Port	07-205 6172/199/122	
Security Gate No.01, Saqr Port	07-205 6169	
AL JEER PORT		
Port Operations Supervisor	050 949 4611	
Security Supervisor	055 563 6290	
Security	07 268 1016	
FLEET – BOSKALIS DREDGING COMPANY		
Boskalis (24 hrs Emergency Number)	+971 50 4465542	
Ken Neves (RAK TCME-Yard manager)	+971565 4616 03	
Ben Arribas (RAK TCME-HSE Officer)	+971 56 685 0383	
Mohammad Hisham ,Yard coordinator	+971 50 442 4903	
Gadaffi Edayadi (RAK TCME-Yard Supervisor)	+971 50 661 2083	
COASTGUARD		
Coast Guard Group, HQ	07-244 6477	
Coast Guard Operations, Al Jeer	07 – 207 1266	
Coast Guard-Operations Room	07-207 1264 / 222 / 211 07-266 2441, 207 1212	
CIVIL DEFENCE		
Fire Station, Main Office, Al Nakheel	07-228 8899 & VHF Ch.16 (C/S Tariq-6)	
Fire Service FZE	997 & 07-266 8880/33	
AMBULANCE / HOSPITAL / GENERAL		
Ambulance	998	
RAK Hospital Ambulance, RAK	07-222 5555	
National Ambulance	02-596 8701	
Sha'm Hospital, Sha'm	07-266 6465	
Saqr Hospital, RAK	07-222 3666	
Saif Hospital, Al Nakheel	07-222 3555	
Al Rams Police Station	07 266 2246	
Police, Saqr Port	07-266 8092 / 07-266 0314	
Police Operations Room, RAK	07-203 4232 / 07-233 9988	
Police Control Room	999	
Federal Water and Electricity Emergency	991 / 992	

AL JEER PORT IN THE EVENT OF AN EMERGENCY INCIDENT

Raise the alarm as follows: -

Emergency Services

Dial: **Security +971 (0)7 205 6172 / 199 / 122**

and inform them:

- Ships name
- Which Emergency Service you need
- Your berth

Saqr Port Control Tower

Dial: **+971 (0)7 205 6161 / 162 / 163**

VHF Channel: **14 or 69**

Tower is also to be informed of any pollution or marine related incidents.

Be ready with following information

- Who** – name
- What** – details of incident and any casualties
- Where** – location
- When** – time of incident