



RAK PORTS MASTER – PILOT INFORMATION EXCHANGE FORM

RAK PORTS
Doc. No. RP ISP 011-93
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The purpose of the exchange is to ensure that both the boarding Pilot and the vessel's bridge team exchange basic information prior to and after Pilot boarding the vessel.

CALL PORT	Saqr Port	<input type="checkbox"/> BULK TERMINAL	<input type="checkbox"/> INNER HARBOUR	<input type="checkbox"/> RAK Maritime City	<input type="checkbox"/> Stevin Rock Harbour	<input type="checkbox"/> Ras Al Khaimah Port	<input type="checkbox"/> Al Jazeera Port	<input type="checkbox"/> Al Jeer Port
PORT CONTROL LISTENS:	Saqr Port	RMC		Stevin Rock		Ras Al Khaimah Port		Al Jazeera Port
	VHF Ch. 14, 09 & 16	VHF Ch. 69 & 16		VHF Ch. 72		VHF Ch. 71 & 16		VHF Ch. 68 & 16

MOVEMENT INFORMATION	Date/Time (POB):		To/From Berth No:		Berth Depth (m)		Side Alongside		Laden/Ballast		Cargo On-board	
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VESSEL INFORMATION	Vessel Name:		IMO No.		Draft (m)		Fwd: Aft:	LOA (m)		Beam (m)		Gross Tonnage		Freeboard	
	Anchors (length of cables available)	Port anchor:	Manoeuvring		Full speed:	Slow speed:	Propeller direction		<input type="checkbox"/> Left	<input type="checkbox"/> Right	Number of Propellers		Number of thrusters	Fwd:	Aft:
	Stbd anchor:				Half Speed:	Min steering speed:									

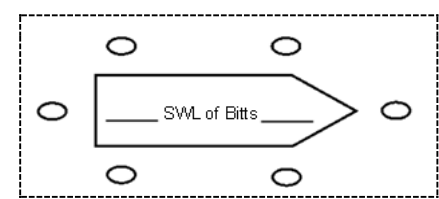
The equipment listed below was tested at ___ hrs on ___ / ___ / ___ and is in good working order:

ITEM	YES	NO
1. Main engine tested Ahead/Astern		
2. Steering gear tested		
3. Are all steering gear motor running?		
4. Demonstrate non-follow up steering		
5. Are both anchors ready for emergency use?		
6. Bridge to Fore and Aft communication		
7. Whistle		
8. Gyro compass		
9. Engine Revolution indicator & Rudder indicator		
10. All bridge equipment test and ok		
11. Master and OOW to monitor helm and vessel's position		
12. Other vessel movements discussed		
13. Bow-Stern Thruster		
14. Prepare gangway		
15. Can the ship achieve the full range of engine movements at any time? Are there any restrictions to the rudder?		
16. Any other conditions or defects which could affect pilotage?		

If any of the above listed equipment/items are not in good working order, give details:

UNDER KEEL CLEARANCES	<input type="checkbox"/> Underway: _____	<input type="checkbox"/> Alongside: _____
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TUGS						
<input type="checkbox"/> Osprey	<input type="checkbox"/> Kestrel	<input type="checkbox"/> Falcon	<input type="checkbox"/> Sha'm	<input type="checkbox"/> Durrah	<input type="checkbox"/> Hawk	<input type="checkbox"/> Hobby
<input type="checkbox"/> Hulaylah <input type="checkbox"/> Masafi <input type="checkbox"/> Ghalilah <input type="checkbox"/> Other(s): _____						
<ul style="list-style-type: none"> Crew to stand clear tug's lines under tension. Ships crews are reminded to lower tugs lines in a controlled manner, tug lines should NOT be dropped. Please turn out accommodation ladder before arrival at the berth to allow for positioning of vessels Officers at fore and aft to call out clearing distances Before using engines at the berth, Master to check with Pilot that ropes are clear of propeller. 						



MASTER-PILOT EXCHANGE INFORMATION	
<p>NOTES: The bridge team shall constantly monitor the progress of the manoeuvre, including vessel's speed and position, according to the discussed plan. Any deviation or cause for concern must be brought to the pilot's attention immediately. The presence of a pilot does not relieve the bridge team of their duties and obligation for the safety of the ship.</p>	<p>RAK Ports and RAK Ports Pilots endorse the concepts of Bridge Team and Bridge Resource Management identified in the RAK Ports' Marine Safety Notice - MSN 2: https://rakports.ae/wp-content/uploads/2019/12/marine-safety-notice-no-2-2017.pdf</p>

TIDAL INFORMATION			WEATHER			PILOT'S CHECKLIST		
HW/LW	Time	Height	Wind direction			BRM Procedure	<input type="checkbox"/>	
			Wind speed			Pilot Card	<input type="checkbox"/>	
			Sea state			Mooring Plan	<input type="checkbox"/>	
			Swell height			UKC Information	<input type="checkbox"/>	
			Current Dir. & Speed			ABORT POINT AGREED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
			Visibility					

MASTER AND PILOT AGREE TO THE PASSAGE PLAN			
Master's Name:	Capt.	Pilot's Name:	Capt.
Master's Signature:		Pilot's Signature:	

Retention	@ Office	@ Archives
	0-2 years	3-5 years