

GOVERNMENT OF RAS AL KHAIMAH
RAK PORTS



AL JEER PORT
MARINE USERS' GUIDE

RAK PORTS INTEGRATED MANAGEMENT SYSTEM

The user of any copy of this controlled document is responsible for verifying if it is the current version prior to use.
The controlled current version is available on the website <https://rakports.ae/wp-content/uploads/2024/02/AJRP-Marine-Users-Guide.pdf>



Version Control

1. Document Control

| Version No. | Date | Revisions |
|-------------|------------|--|
| V1.0 | 24-09-2020 | Initial Release. |
| V2.0 | 30-01-2024 | First revision to incorporate following changes: Amendments to "Vessels & Dhows: Port Entry/Exit Procedure and Requirements". General updates, omissions and additional information that will not affect intent or application. Refer MOC. 202400060. |

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| Retention | @ Office | @ Archives |
| | 0-2 years | 3-5 years |



General introduction

The 'Al Jeer Port - Marine Users' Guide' has been written for vessel Masters, ship-owners, port users, shipping agents and any other parties that need information on operational parameters and procedures pertaining to marine operations and navigational safety at Al Jeer Port.

The guide should be read in conjunction with RAK Ports Marine Guidelines and all applicable port rules. The Guidelines are available on RAK Ports website at: <http://rakports.ae/wp-content/uploads/2019/12/Marine-Guidelines-1.pdf>

The guide should also be used in conjunction with enquiries to the port to obtain the latest information for variable factors.

Master of the vessel

Masters are to ensure that all navigational resources (including charts and documentation) are current.

Disclaimer

Everything in this document is correct as at the time of publication. Nothing in this guide is intended to relieve any vessel, owner, operator, charterer, master, or person directing the movement of a vessel from the consequences of any failure to comply with any applicable law or regulation or of any neglect or precaution which may be required by the ordinary practice of seamanship, or by the special circumstances of the case.

Review

This guide shall be reviewed and amended periodically as determined by the Harbour Master.

Contact port

All operational matters are dealt with by Al Jeer Port.

For general enquires, call on: +971 (0)7 268 23 33 or Port Operations Supervisor - Mobile: +971 (0) 50 949 46 11

Group Office

Tel.: +971 (0)7 205 6000

Email: info@rakports.ae

Saqr Port, PO Box 5130, Ras Al Khaimah, U.A.E.

Harbour Master's Office

Located in the Marine department at Saqr Port, the Harbour Master's Office co-ordinates the statutory compliance for navigational safety across all RAK Ports.

All urgent enquiries pertaining to marine operations should be addressed to the Harbour Master's Office to ensure safe transit, berthing and unberthing of vessels calling at Al Jeer Port.

Navigation and VTS

All shipping movements within the Al Jeer Port area are controlled by RAK Ports VTS Centre providing 24/7 AIS and Radar coverage. Contact RAK Ports VTS Centre on Tel.: +971 (0)7 205 6161 / 162 / 163.

Email: rpvts@rakports.ae

VHF Frequency: 16 and 14/69. Call Sign: "Al Jeer Port".

Website of the Port: <https://www.rakports.ae>

RAK PORTS INTEGRATED MANAGEMENT SYSTEM

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Distribution

The Marine Users' Guide for AI Jeer Port will be distributed as follows:

One copy will be posted on the company website and the following will be notified when there are any changes or amendments:

1. Group Harbour Master
2. Deputy Harbour Master
3. Marine Services Manager
4. Chief Operating Officer
5. AI Jeer Port Manager
6. Security Manager
7. HSEQ Manager

One PDF copy shall be filed in the Integrated Management System as an Internal document.

Amendments

Proposed amendments are to be sent to the Document Owner, Harbour Master, who will maintain a record of changes in accordance with the Control of Documents and Records Procedure.

Documents and records

The definition of documents and records is defined below:

- **Documents**: Documents may be in any form or type of medium such as paper, magnetic, electronic, photos and templates. They are designed to capture information on activities or results.
- **Records**: Records provide evidence that activities have been performed or results have been achieved. They always record the past.

| Reference documents |
|---|
| Document Title |
| International Ship & Port Facility Security Code (ISPS) |
| International Safety Management Code (ISM) |
| RAK Ports Marine Safety Management System (MSMS) |
| RAK Ports Marine Guidelines |
| SOLAS and MARPOL Conventions |
| RAK Ports Regulations |

Purpose and scope

The Marine Users' Guide for AI Jeer Port aims to provide guidance to the port users about operational parameters, procedures and general information for the planning and conduct of marine operations to facilitate safe berthing and unberthing of vessels and dhows calling at AI Jeer Port for lay-by at berth, livestock cargo discharge and/or other purposes.

General port marine information

A full bathymetric survey is completed annually of the approach channel and inside dock. See "Depth information" below.

See below general information:

1. Maximum size of vessels normally accepted at AI Jeer Port is 50 x 15m and draft maximum up to 3.0meters.
2. Vessels outside the above dimensions will be dealt with on case-by-cases basis and special approval must be obtained from Harbour Master/Deputy Harbour Master.
3. Average height of quay is 3.5m ACD.

Location

AI Jeer Port is situated on the coast at the northern tip of the UAE, close to the border of Oman.
Coordinates: Lat 26° 02.980' N, Long 056° 04.930' E

Vessel Traffic Management

RAK Ports is responsible for maintaining the safe and efficient movement of marine traffic with the jurisdiction (as per RAK Ports Regulations).

All shipping movements within the AI Jeer Port area are controlled by RAK Ports VTS Centre at Saqr Port (approximately five miles to the south of AI Jeer Port).

RAK Ports VTS Centre provides 24/7 AIS and Radar coverage throughout the VTS area and can be contacted 24/7 via telephone, email and VHF channels.

Call - Tel.: +971 (0)7 205 6161 / 162 / 163.

Email: rpvts@rakports.ae

VHF Frequency: 16 and 14/69. Call Sign: "AI Jeer Port".

| Berth details, draft alongside berth and approach channel | |
|---|---|
| Description | Details |
| Length of Quay (ISPS area) | 400m |
| Pilotage | Non-Compulsory pilotage area. Pilotage available on request. |
| Channel Width | 54m |
| Movements | Restricted day-light only |
| Communication | VHF Channel 16, 14 or 69 |
| Depth Information | See Ruling Depth & Under Keel Clearances for latest depth information: https://rakports.ae/wp-content/uploads/2020/05/RDUKC.pdf |

Pre-arrival forms

Each voyage of the vessel must be registered by an authorised Shipping Agent through the Port Community System (to obtain a VCN number), and then the Berthing Request and pre-arrival documents (see www.rakports.ae/marine) must be submitted at least 48 hours before the vessel arrives at the port limits.

Pre-arrival information

Vessel to forward ETA at least 24 hours prior to arrival, through either RAK Ports VTS Centre or Agent, with further update via VHF Channel 14/69 three hours prior to arrival. When sending ETA messages, vessel to include max. draft.

Vessels & Dhows: Port entry/exit procedures and requirements

The General Authority have approved limited operations at the port, this includes livestock and lay-up activities that are subject to below requirements:

- All customs inspections and clearances must be physically completed at Al Jeer Quay wall.
- All equipment such as pipes, pontoons and other marine units are to be physically cleared and checked in Al Jeer Port.
- Activities must only be completed Monday to Thursday between 07:30 and 15:00hrs and Friday between 7:00 and 11:00 when the control agencies are on duty. No movements will be permitted over the weekend.
- Advance notification in writing must be provided to all partners prior to activities taking place by the shipping agent.
- Increased presence, security dept. patrols, searching, people etc.
- Marine agents to ensure all the activities at Al Jeer Port are to be notified to the Security Manager, Port Manager & Port Operations Supervisor, also Customs, Coast Guards and CID.

Emergency procedure

In the event of any marine emergencies such as marine accident, collision, fire onboard, oil pollution or any other incident which may involve risk of life or the environment, the marine emergency response plan to be activated as per RAK Ports 'Marine Emergency Response Plan'. In such cases the Master is to make an initial assessment of the situation and report the details of incident to Al Jeer Port Security and Saqr Port Control Tower. The report should include minimum following information:

- Type of Incident
- Location
- Details of causality (if any) or other effects
- Type of assistance required
- Present situation
- Response action already taken.



| Emergency contact numbers | | |
|---|--|------------------|
| Name | Landline Number | VHF Channels |
| Saqr Port | | |
| RAK Ports VTS Centre | 07-2056 161 / 162 / 163 | Ch. 16, 14 or 69 |
| Duty Security Supervisor, Saqr Port | 050 199 2620 | |
| Security Control Room, Saqr Port | 07-205 6172/199/122 | |
| Security Gate No.01, Saqr Port | 07-205 6169 | |
| Al Jeer Port | | |
| Port Operations Supervisor | 050 949 4611 | |
| Security Supervisor | 056 869 0567 | |
| Security | 07 268 1016 | |
| Coastguard | | |
| Coast Guard Group, HQ | 07-244 6477 | |
| Coast Guard Operations, Al Jeer | 07 – 207 1266 | |
| Coast Guard-Operations Room | 07-207 1264 / 222 / 211 07-266 2441, 207 1212 | |
| Civil Defence | | |
| Fire Station, Main Office, Al Nakheel | 07-228 8899 & VHF Ch.16 (C/S Tariq-6) | |
| Fire Service FZE | 997 & 07-266 8880/33 | |
| Ambulance / Hospital / General | | |
| Ambulance | 998 | |
| RAK Hospital Ambulance, RAK | 07-222 5555 | |
| National Ambulance | 02-596 8701 | |
| Sha'm Hospital, Sha'm | 07-266 6465 | |
| Saqr Hospital, RAK | 07-222 3666 | |
| Saif Hospital, Al Nakheel | 07-222 3555 | |
| Al Rams Police Station | 07 266 2246 | |
| Police, Saqr Port | 07-266 8092 / 07-266 0314 | |
| Police Operations Room, RAK | 07-203 4232 / 07-233 9988 | |
| Police Control Room | 999 | |
| Federal Water and Electricity Emergency | 991 / 992 | |



AL JEER PORT IN THE EVENT OF AN EMERGENCY INCIDENT

Raise the alarm as follows: -

Emergency Services

Dial: **Security +971 (0)7 205 6172 / 199 / 122**

and inform them:

- Ships name
- Which Emergency Service you need
- Your berth

RAK Ports VTS Centre

Dial: **+971 (0)7 205 6161 / 162 / 163**

VHF Channel: **16, 14 or 69**

Tower is also to be informed of any pollution or marine related incidents.

Be ready with following information

- Who** – name
- What** – details of incident and any casualties
- Where** – location
- When** – time of incident

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