

## **GUIDELINES FOR REGISTRATION OF NEW COMPANY UNDER RMC**

### **Requirements**

1. Application form signed by the Authorized Signatory
2. Business Plan
3. Copy of the passport , visa and Emirates ID(if any) of the proposed Manager & Directors .
4. No Objection Certificate for Manager(if applicable)

#### **5. i) From Individual shareholders:**

- Copy of Passport, Visa & Emirates ID (if any)
- Proof of Residence

#### **ii) From Corporate Shareholder(if any) :**

- Copy of License/COI/Registration Certificate (as applicable)
- Shareholders / Board resolution resolving establishment of a company in RMC and appointment of a General Manager and Authorized Signatory - Original
- Copy of Memorandum of Association
- Certificate of Incumbency / extract from corporate register -Original
- UBO Declaration
- Copy of Passport, Visa & Emirates ID (if any) of the Shareholders/Ultimate Beneficial Owners

If the corporate entity is registered in UAE, the Shareholders Resolution must be attested by a Notary public in UAE .

If the corporate entity is registered outside UAE, the entity's all documents (License, Resolution, MOA & Incumbency Certificate) must be legalised up to the level of UAE Embassy.

6. Power of Attorney (if applicable)

■ Process the application for Immigration Approval (by RMC).

■ Payment of Fees

■ Execution of Musataha Contract, MOA & Sponsorship Agreement.

- Issuance of License
- Process the Application for NOC from EPDA
- Process the application for the Certificate from Civil Defence

Note :RMC reserves the right to call for any additional documents as necessary.

### **TYPES OF ENTITIES REGISTERED UNDER RMC**

- Free Zone Company
- Free Zone Establishment
- Branch of a Company